



Tech  
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# Five Ways To Get Going With Google

**Wednesday, January 22, 2020 • 6:30 PM**  
**Rotary Room, Main Library**

Google has tools and applications that are mostly free and underutilized by most people. See what Google can do for you!

You will learn:

- Basic Gmail Features
- Using Your Google Calendar
- How to Create a Google form
- Using Google Docs and Google Sheets
- How to Share Your Google Doc and Google Sheet with others

**Presenter:**  
**Nalini Goolsarran,**  
*founder of EdgeSpace Marketing, has a passion for transforming business practices and streamlining communications. She has a BS in Computer Information Systems and over 10 years of experience in information technology, project management and communications. She provides website development, social media marketing and SEO services to small businesses, entrepreneurs and nonprofits.*

All programs are free and open to the public. Limited seating.

**Register** online at [fairfieldpubliclibrary.org](http://fairfieldpubliclibrary.org), or call 203-256-3160.

**Main Library**

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Fairfield, CT 06824

**Fairfield Woods Branch**

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